

KIDS CONNECTION
❖ BE EXTRAORDINARY ❖

2015-2016 ADMISSIONS AGREEMENT

Child's Name: _____ M or F DOB: _____ Present Age: _____

Parent 1 Name: _____ Work Phone: _____

Parent 2 Name: _____ Work Phone: _____

Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell: _____ Email Address: _____

Primary Language Spoken at home: English Russian Chinese Spanish Other

Is this your child's first preschool experience: ___ Yes ___ No Requested Start Date: _____

Where did you hear about Kids Connection? _____

Any medical problem/serious allergies, illness or injuries? If yes, please describe.

Please indicate your program preference: **5 Days** **4 Days** ***3 Days** ***2 Days**

Playschool _____ 7:00am-6:00pm _____ _____ _____
(2 yrs by Sept. 1)

8:30am-12noon _____ _____ _____

8:30am.-2:30pm _____ _____ _____

❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖

Nursery School _____ 7:00am-6:00pm _____ _____ _____
(3yrs by Dec. 2)

8:30am-12noon _____ _____ _____

8:30am.-2:30pm _____ _____ _____

❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖

Prekindergarten _____ 7:00am-6:00pm _____ _____ _____
(4 yrs by Dec. 2)

8:30am-12noon _____ _____ _____

8:30am.-2:30pm _____ _____ _____

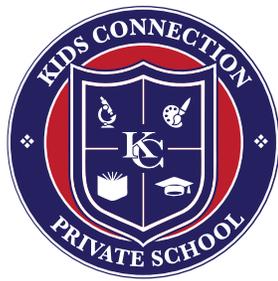
❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖ ❖

Check the days you need care for School Year: 20_____

Monday_____ Tuesday_____ Wednesday_____ Thursday_____ Friday_____

*2 Day Program is Tuesday and Thursday only.

* 3 Day Program is Monday, Wednesday, and Friday only.

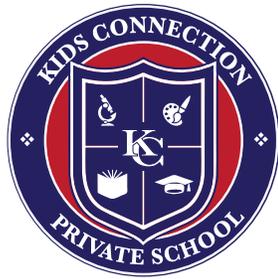


KIDS CONNECTION
❖ BE EXTRAORDINARY ❖

2015-2016 ADMISSIONS AGREEMENT

* Kids Connection, hereafter referred as a Center, is a preschool program for children 2 to 5.9 years old. The Center will be open from 7am. to 6pm., Monday through Friday, excluding observing holidays.

1. **A registration fee of \$150 (for new & returning students)** and the first month's tuition (for new students) is required of all students accepted by the school. These are payable in full at the time of registration and is not refundable or discounted. The registration fee is not applicable towards tuition.
2. The Center will observe certain holidays during the year. The list of holidays will be provided to parents every year.
3. Each child must have a change of clothing that is left at the Center to be used in case of an emergency. All clothing must be labeled with the child's name. The Center will not be responsible for lost clothing. Children should wear washable and comfortable clothing.
4. Parents need to provide a crib size fitted sheet for their child or purchase from the school at \$15.00. You can also bring a small blanket and a small pillow to sleep with. Parents are required to take their child's blanket and sheet home on Fridays to be washed.
5. Parents are asked to see that children do not bring personal belongings to the Center. The Center is not responsible for lost items brought from home.
6. Parents must sign children in and out daily. If the Center is assessed fines by the DSS for a parent's failure to sign their child in/out, these fees will be passed on to the parents.
7. If any person, other than a parent needs to pick up a child, the parents must pre-authorize that person. And a picture ID will be required upon pickup.
8. Parents will be called to pick up their children who become ill. Children absent from the Center due to contagious illness may not return without a signed medical clearance stating that the child has recovered and is no longer contagious.
9. Parents agree to pay in advance each month a tuition fee of \$_____ with no deductions for absences or holidays. A late fee of \$35.00 will be charged whenever tuition is 5 days past due.
10. Parents agree to pay a late pick up fee of \$1.00/per minute when children are picked up after their designated time.
11. Parents/guardians are required to give 30 days notice in writing, prior to leaving the program. If 30 day notice is not received in writing, the parent is financially responsible for the one month's tuition, even if the child does not attend the program. Notice must be given directly to the Director in writing.
12. Parents are required to notify the Director for any planned or unplanned vacations. No credit or refunds are given for any absences. We will not prorate and parents need to pay full tuition to hold the space. For Summer Vacation Policies see Parent Handbook.
13. In an event of an emergency, the parents give their permission to administer first aid and/or obtain emergency medical treatment in the child's best interest. The parent agrees to pay for all medical emergency expenses, including ambulance fees.
14. The Admission Agreement is subject to change with 30 days notice. The Center will give the parents 30 days notice prior to any rate increase.
15. Rights of the Licensing Agency [Section 101200(b) &(c)]. The Department or Licensing Agency shall have the authority to interview children or staff member, and to inspect and audit child or facility records without prior consent. The Licensee shall make provisions for private interview with any children or staff member, and for the examination of all records relating to the operation of the childcare center. The Department has the authority to observe the physical condition of the child/children including conditions that could indicate abuse, neglect, or inappropriate placement.



KIDS CONNECTION
❖ BE EXTRAORDINARY ❖

2015-2016 ADMISSIONS AGREEMENT

I have read, understood and accept the terms of this agreement. Terms accepted by:

Signature of Director: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

Office Use Only:

Application Date: _____
Classroom: _____
Start Date: _____